

## STUDENT CHROMEBOOK, DEVICE, AND HOTSPOT CHECKOUT AGREEMENT

Stockton Unified School District (SUSD) may provide Chromebooks, devices, or hotspots to students enrolled in its schools. The District understands the need for students to have access to proper learning materials. SUSD loans its students' Chromebooks, devices, or hotspots with no deposit required and expects these Chromebooks, devices, or hotspots to be returned to the District in good condition.

Chromebooks, devices, or hotspots that are lost, stolen, damaged, or defaced will result in a demand for payment (see table below). During the time that outstanding fees remain uncollected, and after due process has been afforded, grades, transcript, report cards, and other school privileges may be withheld. If payment becomes necessary, and full payment cannot be made at once, a payment plan will be offered by SUSD.

If a parent or student is not able to pay for the cost or damages or cannot return the Chromebooks, devices, or hotspots, the District will provide a voluntary work program for the student in lieu of payment of the cost or damages, after the student has been afforded his or her due process rights. When the voluntary work is completed, the student's grades, diploma, and transcripts will be released (Education Code §48904).

This policy has been implemented to ensure that the public resources provided to the District are used efficiently and effectively and to ensure that all students have the instructional materials they need and deserve.

If you have any questions concerning Chromebooks, devices, or hotspots issues, please contact your school within ten (10) days of receipt of this notice. Chromebooks, devices, or hotspots are due when changing classes, checking out of school, or at the end of the school year.

Damaged Chromebook/Devices/Chargers	Fee
Chromebook Full Replacement	\$280
Power Adapter Replacement	\$30
HotSpot Replacement	\$45
Keyboard Repair or Keyboard/Trackpad Replacement	\$50
Screen Replacement	\$100
Casing/Housing Replacement ( <i>top section only</i> )	\$50

**Report any existing damage within 48 hours of receiving the device to the Helpline 209-933-7111, option 7, or email [pdcsupport@stocktonusd.org](mailto:pdcsupport@stocktonusd.org).**

**Returning device early? If you are moving and need to return your device before the next school year please call the Helpline 209-933-7111, option 7 or email [pdcsupport@stocktonusd.org](mailto:pdcsupport@stocktonusd.org).**

### Additional Chromebooks, Devices, or Hotspots Rules for Students

You, as a student, are responsible for Chromebooks, devices, or hotspots that are scanned under your name or assigned to you. Unresolved Chromebooks, devices, or hotspots fines can keep you from participating in extracurricular activities.

- Keep your device at home.

- DO pay all Chromebooks, devices, or hotspots obligations in the Main Office.
- DO keep receipts for all obligations so a refund can be given to you if the Chromebooks, devices, or hotspots is found. Refunds will be given for one year only from the date of the original payment.
- DO NOT add any stickers or markings directly onto the device.
- DO NOT damage Chromebooks, devices, or hotspots. Anyone defacing a device by marking, writing, tearing or unnecessarily soiling in it, will be held responsible [Education Code §48904 (a) (1)].

ALL Chromebooks, devices, or hotspots will be due upon students' return to classes.

**(Please Print)**

Student's Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Grade: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have read the *Student Chromebook, Device and Hotspot Checkout Liability Agreement Notice* and understand that I am responsible for the Chromebook, Device, and Hotspots scanned under my student's name.

Parent/Guardian or Student (if 18 years or older) Signature \_\_\_\_\_

Date: \_\_\_\_\_

I acknowledge that I have received the *Student Chromebook, Device and Hotspot Checkout Liability Notice*, I will abide by the rules stated therein.

Parent/Guardian or Student(if 18 years or older) Signature \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Cell Phone: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_